

DEPARTMENT OF LOCAL GOVERNMENT FINANCE (DLGF) "2005" TRAINING AND CONTINUING EDUCATION

Department of Local Government Finances' Statutory Responsibilities

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DEPARTMENT OF LOCAL GOVERNMENT FINANCE STATUTORY RESPONSIBILITIES

In addition to applying and interpreting the various property tax laws of this state, the Department of Local Government Finance (DLGF), is required to provide training to county, township, and township-trustee assessors and members of the county property tax assessment boards of appeals (See IC 6-1.1-35.2-1). Moreover, Indiana law also requires the DLGF to: a) provide training for newly elected assessing officials; and b) continuing education training for all, assessing officials. As provided in IC 6-1.1-35:

New Official Training: "In any year in which an assessing official, a county assessor, or a member of a county property tax assessment board of appeals takes office for the first time, the Indiana Department of Local Government Finance *shall* conduct training sessions determined under the rules adopted by the Indiana Department of Local Government Finance under IC 4-22-2 for these new officials. These sessions must be held at sufficient convenient locations throughout Indiana." (See IC 6-1.1-35.2-2). After a general election, the new official training will be held in the months of December (prior to taking office) and also in January (after taking office).

Continuing Education Training: "Each year the Indiana Department of Local Government Finance *shall* conduct the continuing education sessions required in the rules adopted by the Indiana Department of Local Government Finance for all assessing officials, county assessors, and all members of, and hearing officers for, the county property tax assessment board of appeals. These sessions must be conducted at sufficient convenient locations throughout Indiana." (See IC 6-1.1-35.2-3)

OVERVIEW OF CERTIFICATION & CONTINUING EDUCATION REQUIREMENTS

Background

In 1997, the Indiana General Assembly mandated the Tax Board to adopt rules concerning assessor certification, continuing education requirements, and disciplinary action(s) for failure to comply with such laws and rules. As provided in HEA 1783 (1997), the Tax Board shall adopt rules to set:

- (1) minimum training requirements for certification after December 31, 1998, under this chapter;
- (2) continuing education requirements for the renewal of a certification after December 31, 1998, under this chapter; and
- (3) procedures for renewing a certification issued under this chapter, including a certification issued before January 1, 1999, for a person who meets the certification requirements set under subdivision (2)."

The State Tax Board is require to:

"...establish procedures for disciplinary action against a certificate holder that fails to comply with the statutes or rules applicable to the certificate holder."

Certification/Continuing Education Rule

In 2000, the continuing education certification cycle for Level 1 and 2 certified Assessor-Appraisers was extended from **two to four years**. The SBTC rules on continuing education cycles (50 IAC 15-3-2 and 15-3-4) were amended by the board in

October 2000 and were signed by the Governor and filed with the Secretary of State in December 2000. The amendment was published as a final rule in the February issue of the Indiana Register.

As a result of the amendment, those certified assessor-appraisers who began their cycle on January 1, 1999, will have two additional years in which to fulfill their continuing education requirements. Those who began their continuing education cycle on January 1, 2000, or thereafter, will have 48-months, from the beginning of their cycle, in which to accrue the appropriate number of hours.

Please Note: The number of hours required of a Level 1 and 2 did not change, only the length of the time in which an individual has to accrue those hours has changed. Also, "tested" hours is not accepted and will not be counted as part as your continuing education credit.

Level 1 Certification Requirements

With regard to Level 1 certification, individuals must fulfill the following three (3) requirements:

- (1) After December 31, 1999, individuals must complete six (6) hours of pre-exam course work designated by the DLGF.
- (2) Individuals must pass the Level 1 assessor-appraiser exam designated by the DLGF.
- (3) Individuals must fulfill the continuing education requirements established by the DLGF.

In other words, individuals who received their Level 1 Assessor-Appraiser designation prior to December 31, 1999, are not required to complete the pre-exam course work.

The certification requirements for the Level 2 Assessor-Appraiser certification are exactly the same, with the obvious exception being that individuals must pass the Level 2 exam designated by the DLGF. Likewise, individuals who have a Level 2 Assessor-Appraiser designation prior to December 31, 1999, are not required to complete the pre-examination course work.

Level 1 & 2 Continuing Education Requirements

In addition to the certification requirements, the DLGF also adopted continuing education requirements for both Level 1 and Level 2 Assessor-Appraisers (See Tables 1 & 2). In order to remain certified, Level 1 and Level 2 Assessor-Appraisers must complete a minimum number of course work, or continuing education hours over a four-year period. Often referred to as the "certification cycle." Level 1 Assessor-Appraisers must accrue thirty (30) hours of continuing education within four years and Level 2 Assessor-Appraisers must accrue forty-five (45) hours within four years.

Table 1

Continuing Education Requirements, Level 1 Certified Assessor-Appraiser

Group One: Received Level 1 prior to December 31, 1998 **Hours**

Cycle #1:	January 1, 1999 - December 31, 2002	30
Cycle #2:	January 1, 2003 - December 31, 2006	30
Cycle #3:	January 1, 2007 - December 31, 2010	30
Cycle #4:	January 1, 2011 —————▶	30

Group Two: Receive Level 1 between Jan. 1-Dec. 31, 1999 **Hours**

Cycle #1:	January 1, 2000 - December 31, 2003	30
Cycle #2:	January 1, 2004 - December 31, 2007	30
Cycle #3:	January 1, 2008 - December 31, 2011	30
Cycle #4:	January 1, 2012 —————▶	30

Group Three: Receive Level 1 between Jan. 1-Dec. 31, 2000 **Hours**

Cycle #1:	January 1, 2001 - December 31, 2004	30
Cycle #2:	January 1, 2005 - December 31, 2008	30
Cycle #3:	January 1, 2009 —————▶	30

Table 2**Continuing Education Requirements, Level 2 Certified Assessor-Appraiser****Group One: Received Level 2 prior to December 31, 1998** **Hours**

Cycle #1:	January 1, 1999 - December 31, 2002	45
Cycle #2:	January 1, 2003 - December 31, 2006	45
Cycle #3:	January 1, 2007 - December 31, 2010	45
Cycle #4:	January 1, 2011 —————▶	45

Group Two: Receive Level 2 between Jan. 1-Dec. 31, 1999 **Hours**

Cycle #1:	January 1, 2000 - December 31, 2003	45
Cycle #2:	January 1, 2004 - December 31, 2007	45
Cycle #3:	January 1, 2008 - December 31, 2011	45
Cycle #4:	January 1, 2012 —————▶	45

Group Three: Receive Level 2 between Jan. 1-Dec. 31, 2000 **Hours**

Cycle #1:	January 1, 2001 - December 31, 2004	45
Cycle #2:	January 1, 2005 - December 31, 2008	45
Cycle #3:	January 1, 2009 —————▶	45

The DLGF also approves additional continuing education opportunities with other organizations and associations, including the Lincoln Land Institute, Appraisal Institute, the International Association of Assessing Officials, The Indiana Realtor Board, etc. and similar organizations.

The most notable change to the DLGF training was the replacement of the January conference. In its place, the DLGF has increased the number of continuing education contact hours from approximately eleven hours per individual per year to twenty-eight hours per individual per year. Given the number of continuing education hours required to maintain certification, it has been concluded that an annual state assessor's conference is not the most cost effective or efficient setting for assessors to meet their continuing education requirements.

Conclusion

In summary, the DLGF believes that the DLGF new approach to training offers several advantages, including:

- the increase in the number of DLGF continuing education training offerings and contact hours;
- better meeting the varying needs of the assessors;
- multiple deliveries of the same course at most locations allow assessors to better serve their taxpayers by keeping their offices operational during continuing education courses; and
- the DLGF training schedule is much more convenient and flexible for local assessors.

“2005” NEW OFFICIAL TRAINING

Each year, the Department of Local Government Finance conducts training for newly elected and appointed assessing officials in January of the year following a year in which the office of assessor is not on the ballot. However, beginning in December 2002, the DLGF will provide training for those newly elected officials prior to them taking office on January 1st and, then again in January after they take office. This will only be provided after a general election. New official training will always be held in January, however, the December new official training will only be held every four years. Example: The last one was held December 2002 and the next one will be held December 2006.

Who Should Attend?

As allowed under IC 6-1.1-35.2-2b, this training is for any assessing official in their first year of office. Therefore, any assessing official who: (1) will take office on January 1, 2005 or (2) took office after the 2004 session of new official training; which was held (January 2004) is eligible to attend.

Assessing official, as defined under IC 6-1.1-1-1.5, “means: (1) a township assessor, including a trustee assessor; or (2) a member of a county property tax assessment board of appeals.” Therefore, newly elected or appointed county assessors, township assessors, trustee assessors and PTABOA members are asked to attend. In cases where the assessing official is unable to attend, a deputy may attend instead (see Per Diem section of this memo for restrictions placed on deputies).

Per Diem

In accordance with the rules promulgated by the Department of Local Government Finance governing the payment of travel expenses associated with approved training sessions, any assessing official (township assessor or township trustee/assessor and their deputies), county assessor (and deputies), county auditor, or PTABOA member who attends this session is entitled to receive a mileage allowance and the per diem as set by the county in which the official resides, under the travel rules of the county*. A person is entitled to a round trip mileage allowance only for travel between the person's place of work and the training site nearest to the person's place of work. Claims are to be paid, without regard to appropriation, from either the county general or cumulative reassessment fund.

*If the county does not have an approved travel policy, the participant's reimbursement will be governed by the travel rules of the State of Indiana in effect at that time.

Participants in the training session should use this certification as proof of attendance to claim any reimbursement. A copy should be maintained to verify continuing education credits earned to compare to the yearly report issued by the Department of Local Government Finance.

Please Note: The Indiana Code does not allow for deputies to be eligible for the per diem. Therefore, deputies attending this program will be reimbursed at the discretion of the county fiscal body. A certification will be provided for all attendees who complete the program.

Please Note: Attendees will not receive a certification for the two hundred dollars per diem if they fail to attend the entire January program.

Dates and locations “after” taking office on January 1st, 2005:

Dates	Location
January 4 - 6, 2005	Huntington, North Star Civic Center
January 4 - 6, 2005	Seymour, Holiday Inn
January 11 – 13, 2005	Evansville, Executive Inn
January 24 - 26, 2005	Valparaiso, Porter County Expo Bldg.
January 25 - 26, 2005	Indianapolis, Holiday Inn (21 st & Shadeland Ave)

Class Times: Class will begin on the first day at 9:00AM and on the second and third day at 8:00 AM (Local Time).

Continuing Education Consideration: For those individuals who have achieved status as a Level 1 or Level 2 Assessor-Appraiser, the New Official Training in January has been approved for 21 hours of continuing education credit. This session can also serve as pre-exam course work for the Level 1 and/or Level 2 Assessor-Appraiser Certification Examination.

Please Bring With You: You will need to bring the 2002 Real Property Assessment Guideline Book 1 and Book 2 along with the 2002 Real Property Assessment Manual, the newly revised 2003 Assessors' Operations Manual, a calculator, notebook, pens/pencils and a highlighter to the session. (If you do not have a copy of the newly revised Assessor's Operations Manual, extra copies will be provided at each location.)

Registration Information: Registration information will be mailed in the future. If you do not receive this information, or have any questions, please contact Pamela Drinkard at (317) 233-3068.

Special Accommodations: If you need additional special accommodations, please notify Pamela Drinkard at (317) 233-3068.

Please Note: For any assessing official who has been in office for more than one year, continuing education will be provided in February, April, August and October 2005. New officials are also welcome to attend the continuing education sessions. Registration information will be sent to you in the near future.

NOTE: If there are not sufficient number of registrations for all locations, the training will be held in Indianapolis. If this occurs, after we receive the registrations you will be individually notified.

“2005” CONTINUING EDUCATION

As you may know, over the past several years, the DLGF has been striving to improve the quality of the education that we offer, as well as increase the number of available opportunities and the length of courses. In keeping with this trend, the DLGF is excited to announce the beginning of the “2005” Continuing Education Series. The topics, covered during the four sessions, are meant to provide you with a more in-depth exploration of concepts, which are fundamental to assessment in Indiana.

Since the DLGF is no longer conducting the State’s Assessors’ Conference, we offer four (4) sessions of continuing education. The sessions will continue to be structured to better meet your learning needs. ***In registering for classes, please remember that you may only attend one location per session.*** Each session presented at each location (11 in all) will be seven hours long, excluding the intermediate course on personal property; which will be held in February. And you will also receive an hour for lunch.

Certification & Compensation

In accordance with the rules promulgated by the Department of Local Government Finance governing the payment of travel expenses associated with approved training sessions, any assessing official (township assessor or township trustee/assessor and their deputies), county assessor (and deputies), county auditor, or PTABOA member who attends this session is entitled to receive a mileage allowance and the per diem as set by the county in which the official resides, under the travel rules of the county*. A person is entitled to a round trip mileage allowance only for travel between the person’s place of work and the training site nearest to the person’s place of work. Claims are to be paid, without regard to appropriation, from either the county general or cumulative reassessment fund.

*If the county does not have an approved travel policy, the participant’s reimbursement will be governed by the travel rules of the State of Indiana in effect at that time.

Participants in the training session should use this certification as proof of attendance to claim any reimbursement. A copy should be maintained to verify continuing education credits earned to compare to the yearly report issued by the Department of Local Government Finance.

Also, if you are currently certified as a Level 1 and/or Level 2 Assessor-Appraiser, you will receive seven hours (7) of continuing education credit for each session. The February session on personal property will be broken down into a “basic and intermediate” session.

Those employed in other offices (e.g., auditors, treasurers, etc.) will not be certified for compensation and mileage but will be granted continuing education credit hours. However, all Level 1 and 2 certified Assessor-Appraisers in the state are welcome to register to attend.

How & When Do I Register?

Registration information is mailed to each assessing official’s office approximately six to eight weeks prior to the start of a continuing education session. **If you do not receive registration information, and would like to register, please contact Pamela Drinkard at (317) 233-3068.** Please register in advance for each session. The deadline for submitting your registration for each session will be printed at the top of each registration form. Classes tend to fill quickly, so you are encouraged to register early for the location and the date that you want to attend.

Please Remember...

Keep in mind that you can only register for one class per session. We hope that this year’s continuing education series proves to be both interesting and useful. We have worked very hard to improve the quality of the programs that you attend. Please feel free to call (317) 233-1168 and speak to Diana Boylls, Training Director, if you have any comments or suggestions for further improving DLGF training programs. Questions related to registration can be directed to Pamela Drinkard at (317) 233-3068.

Special Accommodations: If you need additional special accommodations, please notify Pamela Drinkard at (317) 233-3068.

DATES AND LOCATIONS OF THE “2005” CONTINUING EDUCATION

First Session (February): Personal Property “Basic and Intermediate”

Feb. 10- Lafayette, Radisson Hotel “Basic” Personal Property	Feb. 17- Valparaiso, Porter County Expo Center “Intermediate” Personal Property	Feb. 25- Muncie, Community School Corp. Admin. Bldg. Room 4 “Intermediate” Personal Property	March 4- Terre Haute, Holiday Inn “Intermediate” Personal Property
Feb. 11- Lafayette, Radisson Hotel “Intermediate” Personal Property	Feb. 17- Goshen, Goshen Inn & Conference Center “Basic” Personal Property	March 1- Evansville, Executive Inn “Basic” Personal Property	March 8- Indianapolis, Holiday Inn East “Basic” Personal Property
Feb. 15- Huntington, North Star Civic Center “Basic” Personal Property	Feb. 18- Goshen, Goshen Inn & Conference Center “Intermediate” Personal Property	March 2- Evansville, Executive Inn “Intermediate” Personal Property	March 9- Indianapolis, Holiday Inn East “Intermediate” Personal Property
Feb. 16- Huntington, North Star Civic Center “Intermediate” Personal Property	Feb. 22- Jasper, Holiday Inn “Basic” Personal Property	March 2- Seymour, Holiday Inn “Intermediate” Personal Property	
Feb. 16- Valparaiso, Porter County Expo Center “Basic” Personal Property	Feb. 24- Richmond, Holiday Inn “Basic” Personal Property	March 3- Terre Haute, Holiday Inn “Basic” Personal Property	

Second Session (April): Not known at this time

April 5- Huntington, North Star Civic Center	April 13- Goshen, Goshen Inn & Conference Center	April 19- Richmond, Holiday Inn	April 26- Indianapolis, Holiday Inn East
April 6- Huntington, North Star Civic Center	April 12- Lafayette, Radisson Hotel	April 20- Muncie, Community School Corp. Admin. Bldg. Room 4	April 27- Indianapolis, Holiday Inn East
April 6- Valparaiso, Porter County Expo Center	April 13- Lafayette, Radisson Hotel	April 20- Evansville, Executive Inn	April 28- Seymour, Holiday Inn
April 7- Valparaiso, Porter County Expo Center	April 14- Terre Haute, Holiday Inn	April 21- Evansville, Executive Inn	
April 12- Goshen, Goshen Inn & Conference Center	April 15- Terre Haute, Holiday Inn	April 26- Jasper, Holiday Inn	

Third Session (August): Not known at this time

August 9- Huntington, North Star Civic Center	August 16- Evansville, Executive Inn	August 24- Valparaiso, Porter County Expo Center	August 30- Terre Haute, Holiday Inn
August 10- Huntington, North Star Civic Center	August 17- Evansville, Executive Inn	August 25- Valparaiso, Porter County Expo Center	August 31- Jasper, Holiday Inn
August 9- Goshen, Goshen Inn & Conference Center	August 16- Lafayette, Radisson Hotel	August 29- Indianapolis, Holiday Inn East	September 1- Jasper, Holiday Inn
August 10- Goshen, Goshen Inn & Conference Center	August 17- Lafayette, Radisson Hotel	August 30- Indianapolis, Holiday Inn East	August 31- Seymour, Holiday Inn
August 12- Muncie, Community School Corp. Admin. Bldg. Room 4	August 23- Richmond, Holiday Inn	August 29- Terre Haute, Holiday Inn	September 1- Seymour, Holiday Inn

Fourth Session (October): Not known at this time

October 4- Valparaiso, Porter County Expo Center	October 12- Goshen, Goshen Inn & Conference Center	October 20- Jasper, Holiday Inn	October 26- Evansville, Executive Inn
October 5- Valparaiso, Porter County Expo Center	October 17- Indianapolis, Holiday Inn East	October 19- Seymour, Holiday Inn	October 25- Lafayette, Radisson Hotel
October 11- Huntington, North Star Civic Center	October 18- Indianapolis, Holiday Inn East	October 20- Seymour, Holiday Inn	October 26- Lafayette, Radisson Hotel
October 12- Huntington, North Star Civic Center	October 19- Muncie, Community School Corp. Admin. Bldg. Room 4	October 20- Richmond, Holiday Inn	October 27- Terre Haute, Holiday Inn
October 11- Goshen, Goshen Inn & Conference Center	October 19- Jasper, Holiday Inn	October 25- Evansville, Executive Inn	October 28- Terre Haute, Holiday Inn

DIRECTIONS TO THE "2005" CONTINUING EDUCATION SITES

Evansville - Executive Inn (812) 962-1046

600 Walnut Street
Evansville, IN 47708

Goshen - Ramada Inn and Conference Center (219) 533-9551

1375 Lincolnway East, Goshen, IN 46526
Located on US 33 West in Goshen

Huntington - North Star Civic Center (260) 356-4426

2824 Theatre Ave, Huntington, IN 46750

Take I-69 north to Indiana Road 5. Take Indiana Road 5 through Huntington. After you cross Highway 24 turn left onto Hauenstein Road. Follow Hauenstein Road to Theatre Road and turn right. The North Star Civic Center is located on the left-hand side behind East Chicago Pizza.

Indianapolis - Holiday Inn East (317) 359-5341

6990 E. 21st Street
Indianapolis, IN 46219

Take I-70 east to the Shadeland Ave Exit. Turn south to 21st Street. The Holiday Inn is on your right-hand side.

Jasper - Holiday Inn, - (812) 482-5555

951 Wernsing Road, Jasper, IN

Coming either from north or south on US 231 turn on Wernsing Road (access road running behind hotel) and follow to hotel. Hotel is located on the south side of Jasper and faces US 231.

Lafayette - Radisson Hotel, (317) 447-0575 ext. 150

4343 S.R. 26 E., Lafayette, Indiana 47905
Jct. I-65 and S.R. 26 in Lafayette Indiana.

Muncie - Community School Corp. Administraton Building, Room 4

Indiana Highway 332/ McGalliard Road

Directions: From the west, north, or south coming off I-69. Take Exit 41 (Indiana Highway 332/McGalliard Road) approximately 8 miles into Muncie. When McGalliard Road intersects with Oakwood, turn right (south) onto Oakwood and go approximately 2 blocks. The building is on the right.

From the east: Take Highway 32 to the Muncie Bypass. Turn north onto the By-pass (Highway 67 North) to McGalliard Road. Turn left onto McGalliard and go about 3 miles. When McGalliard intersects with Oakwood, turn left onto Oakwood and go approximately 2 blocks. The building is on the right.

Richmond - Holiday Inn, (765) 966-7511

5501 National Road East, Richmond, IN 47374

Interstate 70 East to Exit 156A. Turn South onto National Road East. Located on National Road East and US 40.

Seymour - Holiday Inn, (812) 522-6767

2025 E. Tipton Street, Seymour, IN

At the exit of I-65 South and US 50.

Terre Haute - Holiday Inn, (812) 232-6081

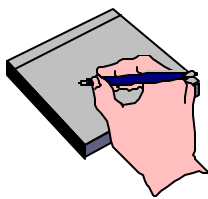
3300 U.S. 41 South, Terre Haute, Indiana 47802

I-70 West to U.S. Highway 41 South. Holiday Inn is visible from interstate

Valparaiso - Porter County Expo Center, (219) 464-0133

219 E. Division Road, Valparaiso, Indiana 46383

Northeast corner of State Road 49 and Division Road. One mile south of U.S. Highway 30.



Level 1 and Level 2 Prep Classes and Examinations

Due to the changes in the DLGF training policy, the Level 1 and Level 2 prep classes will not be delivered in conjunction with the **2005** continuing education sessions. Please review the current schedule for the **2005** prep classes and the Level 1 and the Level 2 examinations. All of the preparatory classes and examinations will be held at various locations throughout the state.

The Level 1 and the Level 2 preparatory courses will now be a two-day training session. When you register for either the Level 1 and/or the Level 2 preparatory course, you will be attending a two-day training session.

The Level 1 and the Level 2 examinations will be **opened book** and will be held in the morning and on the same day at each location. **Registration for both examinations will start at 8:30AM and both examinations will begin at 9:00AM and convene at 1:00PM.**

PLEASE NOTE (Registration): Directions and parking facilities for the Continuing Education, Level 1 & 2 preparatory classes and examination registration information will be mailed in the future.

Please bring your manuals, notes, pens, pencils and a calculator to both examinations!

Level 1 Prep Class (9:00 AM until 4:30 PM Local Time)

Dates	Location
January 3-4, 2005	Valparaiso, Porter County Expo Center
January 4-5, 2005	Evansville, Executive Inn
January 11-12, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
January 11-12, 2005	Huntington, North Star Civic Center
January 25-26, 2005	Jasper, Holiday Inn
January 25-26, 2005	Seymour, Holiday Inn
May 2-3, 2005	Valparaiso, Porter County Expo Center
May 10-11, 2005	Huntington, North Star Civic Center
May 17-18, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
May 17-18, 2005	Evansville, Executive Inn
May 24-25, 2005	Jasper, Holiday Inn
May 24-25, 2005	Seymour, Holiday Inn
September 7-8, 2005	Valparaiso, Porter County Expo Center
September 7-8, 2005	Huntington, North Star Civic Center
September 19-20, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
September 19-20, 2005	Evansville, Executive Inn
September 26-27, 2005	Jasper, Holiday Inn
September 26-27, 2005	Seymour, Holiday Inn

Level 2 Prep Class (9:00 AM until 4:30 PM Local Time)

Dates	Location
January 5-6, 2005	Valparaiso, Porter County Expo Center
January 6-7, 2005	Evansville, Executive Inn
January 13-14, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
January 13-14, 2005	Huntington, North Star Civic Center
January 27-28, 2005	Jasper, Holiday Inn
January 27-28, 2005	Seymour, Holiday Inn
May 4-5, 2005	Valparaiso, Porter County Expo Center
May 12-13, 2005	Huntington, North Star Civic Center
May 19-20, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
May 19-20, 2005	Evansville, Executive Inn
May 26-27, 2005	Jasper, Holiday Inn
May 26-27, 2005	Seymour, Holiday Inn
September 13-14, 2005	Valparaiso, Porter County Expo Center
September 13-14, 2005	Huntington, North Star Civic Center
September 21-22, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
September 21-22, 2005	Evansville, Executive Inn
September 28-29, 2005	Jasper, Holiday Inn
September 28-29, 2005	Seymour, Holiday Inn

Level 1 Examination (Registration- 8:30AM Local Time) and (Examination- 9:00AM until 1:00PM Local Time)

Dates	Location
February 8, 2005	Valparaiso, Porter County Expo Center
February 8, 2005	Huntington, North Star Civic Center
February 9, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
February 25, 2005	Evansville, Executive Inn
March 7, 2005	Jasper, Holiday Inn
March 15, 2005	Valparaiso, Porter County Expo Center
March 15, 2005	Evansville, Executive Inn
March 16, 2005	Seymour, Holiday Inn
March 17, 2005	Huntington, North Star Civic Center
March 17, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
June 21, 2005	Valparaiso, Porter County Expo Center
June 21, 2005	Huntington, North Star Civic Center
June 21, 2005	Jasper, Holiday Inn
June 22, 2005	Evansville, Executive Inn
June 23, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
July 6, 2005	Valparaiso, Porter County Expo Center
July 20, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
July 20, 2005	Huntington, North Star Civic Center
July 21, 2005	Seymour, Holiday Inn
July 21, 2005	Evansville, Executive Inn
October 13, 2005	Valparaiso, Porter County Expo Center
October 13, 2005	Huntington, North Star Civic Center
October 14, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
October 14, 2005	Evansville, Executive Inn
October 25, 2005	Jasper, Holiday Inn
November 15, 2005	Huntington, North Star Civic Center
November 15, 2005	Valparaiso, Porter County Expo Center
November 16, 2005	Evansville, Executive Inn
November 16, 2005	Seymour, Holiday Inn
November 17, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)

Level 2 Examination (Registration- 8:30AM) and (Examination- 9:00AM until 1:00PM Local Time)

Dates	Location
February 8, 2005	Valparaiso, Porter County Expo Center
February 8, 2005	Huntington, North Star Civic Center
February 9, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
February 25, 2005	Evansville, Executive Inn
March 7, 2005	Jasper, Holiday Inn
March 15, 2005	Valparaiso, Porter County Expo Center
March 15, 2005	Evansville, Executive Inn
March 16, 2005	Seymour, Holiday Inn
March 17, 2005	Huntington, North Star Civic Center
March 17, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
June 21, 2005	Valparaiso, Porter County Expo Center
June 21, 2005	Huntington, North Star Civic Center
June 21, 2005	Jasper, Holiday Inn
June 22, 2005	Evansville, Executive Inn
June 23, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
July 6, 2005	Valparaiso, Porter County Expo Center
July 20, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
July 20, 2005	Huntington, North Star Civic Center
July 21, 2005	Seymour, Holiday Inn
July 21, 2005	Evansville, Executive Inn
October 13, 2005	Valparaiso, Porter County Expo Center
October 13, 2005	Huntington, North Star Civic Center
October 14, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)
October 14, 2005	Evansville, Executive Inn
October 25, 2005	Jasper, Holiday Inn
November 15, 2005	Huntington, North Star Civic Center
November 15, 2005	Valparaiso, Porter County Expo Center
November 16, 2005	Evansville, Executive Inn
November 16, 2005	Seymour, Holiday Inn
November 17, 2005	Indianapolis, Holiday Inn East (21 st & Shadeland Ave)



"2005" CONFERENCES

January 18th – 21st, 2005: County/Township Assessors' Combined Conference

The County Assessors' Association and the Indiana Assessors' Association Inc., winter combined conference will be held in Indianapolis at the Crowne Plaza and Omni Severin Hotel.

June 15th – 18th, 2005: Indiana Township Association (Township Trustee Assessors)

The Indiana Township Association summer conference will be held in Clarksville at the Holiday Inn.

July 12th – 15th, 2005: Indiana Assessors' Association Conference (Twp. Assessors)

The Indiana Assessors' Association summer conference will be held in Evansville at the Executive Inn.

August 1st – 5th, 2005: County Assessors' Association Conference

The County Assessor's Association summer conference will be held in Indianapolis at the Marriott Hotel, located at 21st and Shadeland Ave.

October 17th – 21st, 2005: AIC Association of Indiana Counties

The Association of Indiana Counties conference will be held in Indianapolis at the Hyatt Hotel.

November 2005: Indiana Township Association State Convention (Twp. Trustee Assessors)

Not known at this time.

Reminder: Your individual assessor's associations will mail you the conference registration packets at a later date. Please contact your association for further information.